

# **CFGIS PRIVACY POLICY AND DISCLAIMERS**

## **CFGIS PRIVACY POLICY**

The Central Florida Geographic Information Systems (CFGIS) initiative receives support from agencies covered by the State of Florida Public Records Law (Chapter 119, Florida Statutes) and therefore data related to the initiative is also public record unless exempted by state law. Because of this, you should be aware that information submitted to CFGIS (whether from this website or through another means) may also become public record. Specifics regarding the CFGIS privacy policy are detailed below.

## **HOW WE HANDLE THE INFORMATION WE GATHER WHEN YOU VISIT OUR WEBSITE**

### **Web server activity logs**

Like most web servers on the Internet, our servers collect and store all of the information that your web browser sends when it requests a webpage, including:

- the name, domain, and numerical internet address of the "host" computer (typically a computer belonging to your Internet Service Provider and not your personal computer) from which you access the Internet;
- the date and time you accessed our site;
- the Internet address of the webpage that you came from;
- the page you requested from our site and the number of characters sent to your computer; and
- the information your web browser software sends as its so-called "User Agent," which typically identifies the browser software and may also indicate the operating system and type of CPU used in your personal computer.

It is impossible to determine the actual identity of an individual user from this information.

The logs may be periodically summarized and analyzed in order to study site usage over time and to perform other studies to help us improve the site's organization, performance, and usefulness.

### **Electronic mail**

When you send us personal identifying information via email (that is, in a message containing a question or comment, or by filling out a form that emails us this information), we use it to respond to your requests. We may forward your email to other individuals or organizations who are better able to answer your questions. At our option, we may also add your name to a database of GIS users maintained by CFGIS (see "Marketing information" below).

### **File transfer protocol (FTP)**

Many CFGIS sites using the file transfer protocol may also store your email address if your web browser is configured to provide it. By default most web browser software does not send your email address; this option is configured through your browser preferences. In Netscape Navigator, for example, this option must be set by you through the Advanced preferences category by the item labeled "Send email address as anonymous FTP password".

### **Online surveys**

When you voluntarily provide us with personal information as part of an online survey, we use it to perform various quantitative and qualitative analyses to improve service and satisfaction. We may forward the information collected to other individuals or organizations to perform the actual analysis. You are under no obligation to participate in such surveys. Non-participation will not inhibit your use of our website in any way. If you provide an email address with your survey response, we may add information about you to the CFGIS database (see "Electronic mail" above).

### **Marketing information**

We may collect information that will allow us to provide various services, such as promotional materials, newsletters, and product availability notices for use in a CFGIS database. The database uses email addresses, so if you have more than one email address, we may add you to the database more than once. The database or information in the database may be forwarded by us to others who we believe to have legitimate reasons for wanting the information. We will remove information on you from a CFGIS database at your request. However, please be aware that if you request to be removed from a CFGIS database and later wish to be added back, we will require an email specifically stating that from the email account you wish to have back in the database.

### **Collection and release of gathered information**

We want to make it clear that we will not obtain personal identifying information about you when you visit our website, unless you choose to provide such information to us. Except in the course of officially authorized law enforcement investigations, or in the event of a suspected attempt to deliberately circumvent our system's security with the intent to gain unauthorized access or to do physical damage (for example, an attack by hackers), we do not attempt to identify individual users of the CFGIS website. In the latter case, collected information associated with a suspected intruder might be shared with an incident response service such as the [CERT<sup>®</sup> Coordination Center](#).

## **RETENTION OF COLLECTED INFORMATION**

**Cookies** - Some applications may save a "cookie" on your computer's hard disk to provide a temporary history of actions taken. A common example is the tracking of items placed in an online "shopping basket." We do not retain any record of "cookies" beyond what is necessary for running the application.

**Web server activity logs** - Monthly extracts of the log files are archived and stored off-line at our discretion for an indefinite period of time. Some statistical summaries derived from these data may be retained online or off-line at our discretion for an indefinite period of time.

**Email** - Information collected via email will be retained at our discretion in a directly readable form for as long as necessary to complete our response. The email itself may be retained in an archival form.

**Online surveys** - Information collected via online surveys may be maintained at our discretion for an indefinite period of time.

**Marketing information** - Such information may be maintained at our discretion for an indefinite period of time.

## **DISCLAIMERS**

### **Links to non-CFGIS sites**

Links and pointers to non-CFGIS sites are provided for information only and do not constitute endorsement, express or implied, by CFGIS or the East Central Florida Regional Planning Council, of the referenced organizations, their suitability, content, products, or services, whether they are governmental, educational, or commercial.

ECFRPC GIS staff makes all efforts to keep enabled and functional links listed on CFGIS website. The ECFRPC is not responsible for any broken or not functional link that might be listed on CFGIS website. It is the responsibility of the originating linked organization to provide ECFRPC with any changes on links shared and listed on CFGIS.

### **Non-Endorsement of Commercial and Other Non-CFGIS Products and Services**

Hypertext links and other references to non-CFGIS products and services are provided for information only and do not constitute endorsement or warranty, express or implied, by CFGIS or the East Central Florida Regional Planning Council, as to their suitability, content, usefulness, functioning, completeness, or accuracy.

### **CFGIS public-domain software**

Links may be provided to public-domain software developed by or for CFGIS. Although these programs may be used by CFGIS, no warranty, expressed or implied, is made by CFGIS as to the accuracy and functioning of the programs and related program material, nor shall the fact of distribution constitute any such warranty, and no responsibility is assumed by CFGIS in connection therewith.

### **Distribution of Sensitive Data**

#### **CFGIS Policy #2002-01 Adopted on October 24, 2002:**

**General Policy** – It is the policy of the CFGIS Steering Committee to not publish or disseminate spatial data that could contribute directly to increasing the potential for

threats to public health, safety, or welfare. To that end, the CFGIS Data Clearinghouse will not provide public access to data deemed "sensitive," as defined by this policy statement. To read the complete CFGIS Distribution of Sensitive Data Policy [click here](#).

### **Content accuracy, completeness, and usability of data and information**

We make every effort to provide and maintain accurate, complete, usable, and timely information on our website. However, some data and information accessed through these pages may, of necessity, be preliminary in nature. These data and information are provided with the understanding that they are not guaranteed to be correct or complete. Users are cautioned to consider carefully the provisional nature of these data and information before using them for decisions (included but not limited to those that concern personal or public safety or the conduct of business that involves substantial monetary or operational consequences). Conclusions drawn from, or actions undertaken on the basis of, such data and information are the sole responsibility of the user.

### **Map Disclaimer**

The maps available on CFGIS website are intended to be used for planning purposes only and are not to be construed as a legal document. The ECFRPC and associated agencies have taken reasonable efforts to ensure the accuracy of these maps. However, the ECFRPC and associated agencies provide no warranty as to the maps' accuracy or completeness, and assume no liability for losses or damages incurred by persons relying on the information it provides. Any reliance on the information contained herein is at the user's own risk.

### **Data Disclaimer**

All provided GIS data is to be considered a generalized spatial representation which is subject to revisions. The data is provided as is with no implied warranty for usability. The data used for this application were developed from various sources and scales. The map information is not a survey. ECFRPC makes no warranty, explicit or implied, regarding the accuracy or use of this information. Use at your own risk. The features here represented are not to be used to establish legal boundaries or entitlements. For specific information, contact the appropriate department or agency. This information is provided as a visual representation only and is not intended to be used as a legal or official representation of legal boundaries or entitlements. The user assumes all responsibility for determining whether this file is appropriate for a particular purpose.

### **Scripts Disclaimer**

The East Central Florida Regional Planning Council or CFGIS are not responsible for use, reliability, accuracy, or any damages caused by scripts shared on [www.cfgis.org](http://www.cfgis.org). The East Central Florida Regional Planning Council and CFGIS are not responsible for scripts or information hosted on non-CFGIS website. For detailed information about the CFGIS links privacy policy please refer to above section: [Links to Non-CFGIS Sites](#).

## **Images and Pictures**

Any images or pictures displayed or available for download on the CFGIS website are property of the East Central Florida Regional Planning Council. Proper credit should be assigned to the ECFRPC if utilized for any purpose, for use you must obtain written permission from the East Central Florida Regional Planning Council.

The ECFRPC understands that by acknowledging participants of the events from which the pictures available on this website were taken constitutes permission of use. Pictures taken during events held by the ECFRPC are property of this agency and written permission must be obtain for any use.

## **Copyright**

CFGIS-authored or produced data and information are in the public domain. While the content of most CFGIS web pages is in the public domain, not all the information on our site may be in the public domain. Some images/graphics may be used by CFGIS with permission. For other uses, you may need to obtain permission from the copyright holder.

You are welcome to make a link to any of the webpages CFGIS has published on the Internet. There is no need to request permission as long as credits are given to CFGIS / ECFRPC.

Use of any CFGIS visual identifier (logo) is restricted to official publications.

We will identify material we use from sources outside of CFGIS, and request others do the same when using information published by CFGIS. Credit can be provided by including on the page (or via a link to a credits page) a citation such as: "Credit: Central Florida GIS – [www.cfgis.org](http://www.cfgis.org)" or "Central Florida GIS – [www.cfgis.org/photo](http://www.cfgis.org/photo) by Jane Doe (if the artist is known)"

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## **Liability**

Neither CFGIS nor the East Central Florida Regional Planning Council, nor any of their employees, contractors, or subcontractors, make any warranty, express or implied, nor assume any legal liability or responsibility for the accuracy, completeness, or usefulness of any information, apparatus, product, or process disclosed, nor represent that its use would not infringe on privately owned rights.

## **TO CONTACT US**

If you have any questions about this "CFGIS Privacy Policy and Disclaimers," please contact us:

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*Policy last updated on January 2008.*